



JAMES COOK UNIVERSITY

Townsville campus

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Bookshop

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ATTN: _____

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Attached is a credit card authorisation form as requested. Before returning to the Bookshop, please ensure you have completed the following items:

- Attached a legible copy of your photographic ID (e.g. Passport or Driver's Licence), showing your signature
- Attached a legible copy of the front and back of your credit card, showing the card number and your signature
- Read the conditions listed under 'Please note'

Regards

JCU Bookshop

Privacy Policy

James Cook University Bookshop is collecting the information on this form to carry out its functions under the James Cook University Act 1997. The University may disclose some, or all of this information to appropriate agencies if required, including to the Commonwealth Department of Education, Science and Training, the Australian Taxation Office, etc. For more information, the University's Privacy Plan is available at www.jcu.edu.au/staff/legal/privacyplan.rtf



Credit Card Charge Authorisation – FAX TO: (07) 47 251209

To authorise the use of a Credit Card to purchase items that are to be collected by a third party, the following details must be completed by the card holder.

The card and card holder	
Name & Address of card holder	_____

Daytime phone no of card holder	_____
This form MUST be accompanied by:	
- a legible copy of their drivers license, showing signature	
- a legible copy of the front of the credit card, showing the card number	
Card Type	<input type="checkbox"/> Bankcard <input type="checkbox"/> Mastercard <input type="checkbox"/> VISA
Card Number	_____
Card Expiry Date	___ / ___

The items being purchased	
Item Description	Price (AUD)
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL (AUD) \$	

Person being authorised to collect items purchased	
Name of person being authorised _____	Student No. _____
Signature of person being authorised If no photographic ID _____	Date _____ / _____ / _____

Please note:

1. Goods returned under the implied warranty covered by the Trade Practices Act (ie No Fault returns) will be refunded to the credit card account used for purchase, or alternatively a store credit will be raised if requested.
2. Our privacy policy is available www.bookshop.jcu.edu.au/policies.php
3. For refunds and returns policy please go to www.bookshop.jcu.edu.au/policies.php
4. **Cash will not be given** for the return of any goods purchased with a credit card.

Signature

_____/_____/_____
Date

**YOU MUST
ATTACH COPIES OF CARD OWNER'S DRIVERS LICENCE AND CREDIT CARD**